

From: Dawn Wnukoski <Dawn.Wnukoski@baberghmidsuffolk.gov.uk>
Sent: 30 May 2025 11:14
To: Parish - Drinkstone
Subject: Community Emergency Planning - Drinkstone

Dear Ms Workman

I believe you are the Parish Clerk for Drinkstone. If you are not, my apologies - please could you let me know who is and I will update our records?

I'm an Emergency Planning Support Officer covering Mid Suffolk District area and I'm contacting you to offer guidance and support in the development of a Community Emergency Plan (CEP), the aim of which is to help communities be more resilient in an emergency.

In an emergency, responders and emergency workers have to prioritise those in greatest need, especially where life is in danger. During this time, you may need to rely on your own or your community's resources to respond to an emergency. Having a Community Emergency Plan helps communities prepare for, respond to, and recover from emergencies more quickly. The plan would include information, such as:

- risks that could affect your community, e.g., loss of power/water, flooding, major accidents, etc
- those in your community who would be willing to volunteer their time, equipment, specialist knowledge or practical skills during an emergency
- ways to coordinate communications throughout the community
- buildings/spaces that could be used as places of safety
- people and buildings that may be particularly vulnerable

Community Emergency Plans do not replace emergency services and councils' emergency response arrangements but strengthens them to support the local community. The plan doesn't have to be complex or lengthy, and it would be developed to suit your community's needs.

Please don't hesitate to contact me should you wish to create a plan, or if you would simply like further information. Initially, I propose I visit you or a parish council member(s) to informally chat about what's involved, and to run through the Community Emergency Plan Guidance and Template with you. Information on setting up a Rest Centre can also be discussed at that initial meeting.

I look forward to hearing from you soon.

Kind regards

Dawn

Dawn Wnukoski
Emergency Planning Support Officer
Babergh and Mid Suffolk District Councils – Working Together

Contact: M: 07542 504137 or via Teams

Websites: www.babergh.gov.uk www.midsuffolk.gov.uk



Emails sent to and from this organisation will be monitored in accordance with the law to ensure compliance with policies and to minimize any security risks. The information contained in this email or any of its attachments may be privileged or confidential and is intended for the exclusive use of the addressee. Any unauthorised use may be unlawful. If you receive this email by mistake, please advise the sender immediately by using the reply facility in your email software. Opinions, conclusions and other information in this email that do not relate to the official business of Babergh District Council and/or Mid Suffolk District Council shall be understood as neither given nor endorsed by Babergh District Council and/or Mid Suffolk District Council.

Babergh District Council and Mid Suffolk District Council (BMSDC) will be Data Controllers of the information you are providing. As required by the Data Protection Act 2018 the information will be kept safe, secure, processed and only shared for those purposes or where it is allowed by law. In some circumstances however we may need to disclose your personal details to a third party so that they can provide a service you have requested, or fulfil a request for information. Any information about you that we pass to a third party will be held securely by that party, in accordance with the Data Protection Act 2018 and used only to provide the services or information you have requested.

For more information on how we do this and your rights in regards to your personal information and how to access it, visit our website.